

**EDINBURGH TRIATHLETES: ANNUAL GENERAL MEETING****SUNDAY 25 NOVEMBER 2018, THE BRUNTSFIELD HOTEL, 17:30-19:00****MINUTES****Apologies and attendance**

1. Present: Kate Allan; Jules Blanc; Mike Brown; Dave Burnett; Caroline Bush; Rachael Butcher; Gavin Calder; Paul Chowdhry; Sarah Connolly; Keith Fairburn; David Forrester; Christopher Fowler; Fiona Foxley; Richard Foxley; Catherine Garner; Ian Gillon; William Guild; Lynn Hanley; Mark Hemsley; Justin Hutton-Penman; Derek Ireland; Jean-Paul Vitry; Calum Lennen; Julia Loecherbach; Paul Lynch; Anna McFarlane; Simon Nicholls; Francesca Osowska; Phil Parr-Burman; Jane Rahil; Naz Rahil; Kate Robertson; Leon Shearer; Al Stanton; Adam Szymoszkowskyj; Alexis Urvoy; Scott Walkingshaw; Ciara Webb; Gary Willis; Bruce Wilson.
2. Apologies: John Whittaker; Mandy Whittaker; Liz Richardson; Anna Henley; Kirsten Cameron; Scott Balfour; Leigh-Anne Baker; Chris Grimshaw; Sharon Grimshaw.

**Minutes of last year's AGM**

3. The minutes of last year's AGM (held Thursday 9 November) were agreed.

**President's Address**

4. Club President, Paul Chowdhry, reflected on the previous year.
5. [Insert Paul's address.]

**Membership report**

6. Mike Brown, membership secretary, presented the membership report. See AGM paper 1 for details.
7. In discussion, it was noted that numbers continued to be healthy. It was pleasing to see the slight increase in the number of members who had been members of the club for more than five years, as well as a slight increase in the number of TriathlonScotland members.

**Treasurer's Report (including setting of fees)**

8. David Forrester presented the club accounts. See AGM paper 2 for details. While the accounts suggested a slight improvement, this was a result of difference in timing of receipts and invoicing. When race income and expenditure were stripped out of the club finances, the financial picture was largely static but with a small decrease in reserves over time.

9. It was recommended that the fees in 2019 should remain at 2018's level, i.e. £100 for gold, £65 for silver and £25 for bronze membership. The membership endorsed this decision. This would be the ninth year in a row that fees would be held at the same level.

### **Development Plan 2018-20**

10. Paul Chowdhry introduced this item. The development plan had been drafted following responses to the club questionnaire.

#### Financial Stability / Leadership and governance

11. It was agreed that long-term financial stability should be an aim of the club. A new role would be co-opted onto the committee to maximise financial partnerships. In addition, the committee would consider a position of head coach, mindful of the club's previous experience with this issue.

#### Evolve Coaching and Training Schedule

12. There was discussion of the club cycling sessions and why the numbers were not as healthy as other sessions. The aim was always to have a beginners' group, but sometime numbers did not allow this. It was noted that the more members who joined the cycling sessions, the more likely it was that there could be different ability groups. It was agreed that attendance at cycling sessions would be encouraged and promoted. **Action: coaches.** Use of the booking facility now available on the website could help to ensure that minimum numbers were attending. **Action: committee.** It was also agreed that options to support members with access to bikes would be considered (e.g. offer to share / subsidise road bike hire schemes). **Action: committee.** To encourage participation in the cycling sessions, a programme to build up to the Haddington triathlon would be put in place. **Action: coaches.**

13. The possibility of having to book busy swim sessions was noted. The position of Pentland triathletes in this would need to be considered.

14. There was a question on whether there would be sufficient numbers for transition training. The booking system on the website could be used to ascertain this.

#### Communication and Engagement

15. It was agreed that an induction process for new members would be helpful. All members were encouraged to welcome new members.

16. It was suggested that a short poll could be used to gauge member views on cycling provision more specifically. **Action: committee.**

17. A Zwift ET group was being investigated.

## Conduct and Discipline

18. It was regrettable that, for the first time in the club’s history, there had been a conduct issue this year. This incident revealed that the club constitution needed to be updated to give a more detailed policy on conduct and discipline. The development of a conduct and discipline policy would be remitted to the committee.

**Action: welfare officer.** The constitution would be amended as follows:

Insert in current paragraph 8.1 of the constitution: “The full conduct and discipline policy is an annex to the constitution. It is summarised as follows. All complaints etc....”

19. This amendment to the constitution was agreed. **Action: secretary.**

## Election of Office Bearers

20. The new Committee was elected as below.

President	Paul Chowdhry
Vice-president	Mike Brown
Secretary	Francesca Osowska
Membership Secretary	Jean-Paul Vitry
Treasurer	Jules Blanc
Welfare officer (optional attendee at committee meetings)	Ciara Webb
Club events coordinator	Ian Gillon and Mike Brown
Coaching coordinator	Leigh-Anne Baker
Communications and social media coordinator	Bruce Wilson and Julia Loecherbach
Partnership manager	Gary Willis
Tribull editor (optional attendee at committee meetings)	Gavin Calder
Webmaster	Julia Loecherbach and Richard Kirby
Equipment coordinator (optional attendee at committee meetings)	Phil Parr-Burman (Ian Gillon wetsuits)
Club kit organiser (optional attendee at committee meetings)	Phil Parr-Burman
Social convenor	Carrie Bush
Gullane Race Director (optional attendee at Committee meetings)	Gavin Calder
New Year’s Day Race Director (optional attendee at Committee meetings)	John Whittaker

## AOB

21. The Christmas night out would be held on 8 December. Meet at 19:30 at Harry’s Bar.

22. There was a discussion on kit and whether changes should be made. In particular, long-sleeved tri-suits were requested. It was suggested that the ability to



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buy subsidised tri-suits should be made clear in the joining e-mail. A short survey on what people thought about club kit was suggested. **Action: club kit organiser.**

23. It was confirmed that there was safety information on the website for running and cycling.

24. There was a discussion on the club championship. Suggestions included having races closer to home and gaining points for training events (e.g. time trials). It was also suggested that Edinburgh Triathletes could partner with an overseas race. **Action: club championship organiser.**

### **Close**

25. The Club President closed the meeting. He gave thanks to the coaches and committee for all their support and thanked everyone for attending the AGM.