



## EDINBURGH TRIATHLETES COMMITTEE MEETING

Wednesday 11 May 2022

### Minutes

Attendees	Apologies
Ciara Webb Kara McKenzie-Tait Marlene Orth	Anna Henly Phil Parr-Burman Colleen Tait Cedric Gerbier Jules Blanc Gavin Calder Jean-Paul Vitry

### Membership/Spond (Ciara)

1. Currently 43 people on the wait list for membership. We discussed whether we should open up any further Silver memberships and agreed not to at this time – swim sessions are generally fully booked or very close to it. We agreed further analysis of the membership is required, for example if people downgrade their membership from Gold to Silver then we could offer an additional Gold membership, or if people don't renew then we might be able to offer those memberships out. Meantime the people on the wait list should be offered a Bronze membership which will include the OWS session, along with bike and run. **Action** - Anna

### Kit update (Phil)

2. Agreed that Committee members and coaches should retain 25% off kit. Coaches will still receive free coaching kit. Response from the club to the samples Phil had on Monday was overwhelmingly positive.

### Emails (James)

4. James has dedicated email addresses set up for everyone on the committee, which will stop us having to use forwards and will also separate people's personal from club emails. **We agreed that use of personal emails/forwards would cease at the end of June** and all committee members should use their dedicated email addresses. James will be available to support anyone who needs it.

### Dropbox (James)

5. James has set up a Google Drive which has been tested and is the preferred option for replacing Dropbox. Date to cease Dropbox use TBC.

### Development Plan Update

6. See attached plan for update.



### **Date of next meeting**

The next committee meeting will be on 29 June at 8pm.