 

Club Committee Minutes

28 Nov 2022| 2045hrs *|* The Salisbury Arms

# In Attendance

All in attendance: Ciara Webb Apologies: Gavin Calder

Jordan Wee Anna Henly

JP Vitry Kara Tait

Jordan Wee

 JP Vitry

 Marlene Orth

Jules Blanc

 James Gibson

 Cedric Gerbier

 Louis Baker

 Alex Walker

 Adam Jelley

 Bill Anderson (Sec)

# Approval of Minutes

The minutes from the Club AGM held on 14 Nov 2022 were proposed and approved. These have been shared with the club’s membership via the club website.

# Committee

Three new committee members were welcomed to their first committee meeting:

Jordan Wee – Social Convener (Happiness Manager)

Louis Baker and Adam Jelley – Web Masters

Bill Anderson – Club Secretary

All committee members were reminded of the unwritten rule of committing to the committee for a period of 2 years, not withstanding the requirement to be formally re-elected at the club AGM.

Revised roles for all committee members have been circulated, with no feedback received to indicate any committee member was unhappy or unclear in their roles and responsibilities.

# Development Plan

Every other year with the change of President, a survey is sent to the club’s membership. Following response from the survey the club’s development plan is redefined. Each committee meeting then check progress against the plans deliverables to ensure they are on track for successful delivery.

Two elements of the plan required clarification, resulting in the following actions:

**Action 1.** Head Coach Role – **Ciara and Marlene** to review and provide feedback at next meeting.

**Action 2.** Coach Development:

* 1. **Ciara** to update Marlene and Gavin following Tri Scotland meeting w/c 12 Dec.
	2. **James** to include details of club subsidy for coaching qualifications within the next club newsletter

# SPOND

James updated the committee with regard to the ability to use the SPOND payment functionality via use of Club SPOND. This would provide the ability to pay for memberships via SPOND rather than via the web site as is currently the case.

This would ease some of the administrative burden of making payments via the web site and enable some improvements to be made i.e pro rata payments and upgrades to memberships.

Cost of use would be no greater than is currently incurred from card payments via the web site.

**Action 3. James** proposed a trial use of this functionality and took the action to discuss details and requirements with Jules in order to set up payments via SPOND.

# PARTNERSHIPS

With the break from our current club sponsor, Cedric posed the question of whether or not we as a club wished to identify a replacement headline sponsor or consider having sponsors for events only.

The ability to support the club financially without a sponsor was discussed, with the extra expenditure of an additional swim session and free first pedal house block identified as areas a new sponsor could help with.

Rockstar Games currently sponsor NYD and are understood to be comfortable as the headline sponsor for that event, but could other sponsors be identified to support NYD and Gullane in the future. Erdinger and Innes and Gunn were identified as potential donors for these two events.

There was also the list of categories for partnering, which has historically come from the club’s membership, i.e Hot Yoga, Clif Bars, etc.

**Action 4. Cedric** is to continue to look for sponsorship for NYD and Gullane.

**Action 5. Cedric** is to update the partners page on the club website.

# RACE CALENDAR & CLUB CHAMPIONSHIPS

Due to a combination of reasons the Club Championships did not occur this year. Looking ahead to 2023 we wish to identify club races for members to take part in. The intent would then be to create ‘bubbles’ of entries for each race and award points for individual performance in each race. It would also benefit members in terms of travel arrangements etc if a list of who was competing in what races was available.

It was decided to form a sub group to explore how best to re-establish the Club Championships.

**Action 6. Alex, Jules, Marlene, James, Bill** to establish a Club Championships sub group with responsibility for re-establishing the Club Championships.

# SATURDAY CYCLING

The current set up for Saturday Cycling was discussed with concern raised over what constituted a club organised ride and who was qualified to lead these.

It was agreed that discussing a social ride or arranging a social, non coached ride, on SPOND did not constitute a club sponsored ride.

Any Club sponsored ride that was arranged via an official SPOND event must be led by an appropriately qualified leader.

**Action 7. Ciara** to discuss social rides and what qualifications are required to lead rides with Triathlon Scotland.

# ADDITIONAL SWIM SESSION

Following a poll of Club Members Leith Academy and Portobello were identified as the two most popular options for an additional weekly swim session. It was not yet clear what the additional costs were going to be for either option, nor which days of the week the additional session would take place on.

**Action 8. Jules** to confirm costs for both pools and coach availability against an additional session.

# CHRISTMAS NIGHT OUT

Jordan confirmed that the venue for the Christmas Night out had been confirmed along with outline costs for the even. Costs were calculated against a rough turn out of c.50 people.

Confirmed attendance and payment were now required in order to finalise arrangements.

**Action 9. Jordan** to confirm details of the event on SPOND

**Action 10. Jordan to confirm with Jules** how to take payment for attendance via SPOND

# AOB

ET Spring Camp – options are currently being explored for a Spring Camp, with a poll of club members due to take place prior to Christmas.

NYD Event – a call for volunteers to assist with set up/running the event will be posted on SPOND over the coming weeks.

# Next Meeting

Monday 23 January 2023, 2045hrs at The Salisbury Arms